

## **MINUTES OF MEETING**

*Aqua One Community Development District  
Board of Supervisors Meeting  
Tuesday, June 27, 2017 at 11:04 a.m.  
1651 Whitfield Avenue, Suite 200,  
Sarasota, FL 34243*

Present and constituting a quorum:

John Wollard	Board Member
Connor Chambers	Board Member
Pete Logan	Board Member
Margo Holeman	Board Member (joined at 11:05 a.m.)

Also present were:

Jill Burns	Fishkind & Associates	
Andy Cohen	District Counsel	(via phone)

### **FIRST ORDER OF BUSINESS**

#### **Call to Order**

The meeting was called to order at 11:04 a.m. and Ms. Burns proceeded with roll call. Board Members John Wollard, Connor Chambers, and Pete Logan were present, constituting a quorum.

### **SECOND ORDER OF BUSINESS**

#### **Organizational Matters**

#### **Public Comment Period**

There were no public comments or questions.

#### **Consideration of the Minutes of the May 23, 2017 Board of Supervisors' Meeting**

The Board reviewed the minutes of the May 23, 2017 Board of Supervisors Meeting. Ms. Holeman joined the meeting in progress.

On MOTION by Mr. Chambers, seconded by Mr. Wollard, with all in favor, the Board approved the Minutes of the May 23, 2017 Board of Supervisors' Meeting, as presented.

**Consideration of Landscape & Irrigation Invitation to Bid.**

Ms. Burns has spoken with Mr. Cohen about this and she noted there were changes that have been made since these were put in the agenda package and she anticipates some additional changes will be made after the meeting today. Ms. Burns asked if Mr. Cohen had anything that he wanted to add. Mr. Cohen noted that it will be restyled as a request for proposal instead of an invitation to bid. The District is going to go through the formal RFP process. Mr. Cohen sent the changes to Mr. Logan and copied Ms. Burns as well. He said that he and Ms. Burns will be asking the Board to authorize staff to proceed with an RFP for Landscape & Irrigation and send out the proposal documents subject to staff review. Mr. Logan asked if one of the changes going in is the contingency on the Bonds being funded and Mr. Cohen confirmed and read the addendum to the contract related to the Contract Contingency. Ms. Burns requested a motion to approve the RFP Package in substantial form and authorize staff to issue the ad and finalize the documents.

On MOTION by Mr. Logan, seconded by Mr. Chambers, with all in favor, the Board approved the RFP Package in substantial form and authorize staff to issue the ad and finalize the documents.

**Consideration of Persson & Cohen Fee Letter for Series 2017 Bonds**

Ms. Burns explained that when the fee was agreed to the timing for the Bonds were to close in 3 months and they did not close in that time period and due to that they have had to do some additional work and are requesting \$7,500.00 in addition to their \$22,500.00 fee. Mr. Cohen explained that he has had some discussions with Mr. Logan in anticipation of the meeting today and noted that there has been a lot of additional work related to this transaction and he noted that Mr. Logan was gracious in allowing the increase but wanted to bring it for the Board's approval. Ms. Burns requested a motion to approve the fee letter for the 2017 Bonds for Persson & Cohen. Mr. Logan noted that he has had conversations with Mr. Cohen and noted that the requested fee increase is reasonable in light of the change of scope and the District changed the program recently as well.

On MOTION by Mr. Logan, seconded by Mr. Chambers, with all in favor, the Board approved the Persson & Cohen Fee Letter for Series 2017 Bonds for an additional \$7,500.00.

**Review of District Financial Position**

The Board reviewed the District's financial position. There was no action required by the Board.

**THIRD ORDER OF BUSINESS**

**Other Business**

**Staff Reports**

**Attorney-** No Report

**District Engineer-** Not Present

**Manager-** The next meeting is scheduled for July 25, 2017. Ms. Holeman asked Ms. Burns when the Board meets and she said that the District meetings are the 4<sup>th</sup> Tuesday of every month at 11:00 a.m. Ms. Burns received an email from the Auditor requesting an additional \$1,000.00 for their fee because they said that the transition in management companies creates a larger scope of work for them and she added that she needs to look at it and pull the contract date but she noted that the Auditor was aware of the transition when the District did the advertisement. She will bring the Board additional information as she is not sure that is something that the Board would want to authorize. Mr. Logan said that he did not wish to authorize the increase.

**FOURTH ORDER OF BUSINESS**

**Audience Comments and Supervisors Requests**


There were no Supervisor requests or audience comments.


**FIFTH ORDER OF BUSINESS**

**Adjournment**

There were no further questions or comments. Ms. Burns requested a motion to adjourn.

On MOTION by Ms. Holeman, seconded by Mr. Wollard, with all in favor, the June 27, 2017 meeting for the Aqua One Community Development District was adjourned.

  
Secretary/Assistant Secretary

  
Chairman